

GUIDE
INDEPENDENT AGRICULTURAL
INDUSTRY INTERNSHIP (AII)
LEARNING-INDEPENDENT CAMPUS



STUDY PROGRAM OF
AGROECOTECHNOLOGY
DEPARTMENT OF AGRICULTURAL
FACULTY OF AGRICULTURE
BENGKULU UNIVERSITY
2022

SCHEDULE AGRICULTURAL INDUSTRY INTERNSHIP 2022
AGROECOTECHNOLOGY STUDY PROGRAM SEMESTER 2021/2022

Number	Date	Location	Proactivity	Source person	Responsibility	Statement
1	10 Jan 2022	Campus	Provisioning Internship I	AII management	Internship Coordinator	Luring
2	January 14 2022	Campus	Be comfortable perception of AII supervisors	Study Program Chairman	Internship Coordinator	Online
3	January 17 2022	Campus	Provisioning Internship II	AII management	Internship Coordinator	Luring (There is a test)
4	17 to 26 Jan 2022	Campus	1. Guidance compilation of Terms of Reference for Agricultural Industry Internship (AII) 2. Assessment and Presentation USP	Guide Lecturer	Internship Coordinator	Online and Offline

5	17 to 26 Jan 2022	thurspusy	prepare requirements Internship : 1. Parental Permission 2. Prepare the health insurance card 3. Prepare work accident insurance. 4. Health certificate (congenital disease, allergies, etc.) 5. Confirm the internship place	students by independent	Internship Coordinator	Legally photographed documents then sent via Whatapps to the Intern Coordinator
6	29 Jan 2022	Campus	Provisioning Stage III & Release students Intern	study program chairman	Internship Coordinator	Luring
7	30 Jan 2022	Bengkulu	brave takes Intern students to the internship location	students by independent	students	In monitor by the Coordinator Malley
8	1 to 4 Feb 2022	Internship place	Place location orientation the alley and sync Coord. AII with field conditions	Guide (from the company)	Guide (from the company)	
9	7 Feb to 31 Mei 2022	internship place	Activities Appropriate internship with Coord. AII that has been approved by the supervisor	Guide (from the company)	Guide (from the company)	
10	12 Feb 2022	internship place	La1st Periodic report and evalformative	guide lecturer	Open Manage Industrial Internships with study program	Online (Need an agreement on time, for example, every Friday from 14.00-17.00)

11	19 Feb 2022	internship place	2nd Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
12	26 Feb 2022	Internship place	3rd Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
13	5 Mar 2022	intership place	4th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
14	12 Mar 2022	intership place	5th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
15	19 Mar 2022	intership place	6th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
16	26 Mar 2022	intership place	7th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online

17	April 2, 2022	internship place	8th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
18	April 9, 2022	internship place	9th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
19	April 16, 2022	internship place	10th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online

20	23 April 2022	Internship place	11th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
21	April 30, 2022	Internship place	12th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
22	May 7, 2022	internship place	13th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
23	May 14, 2022	internship place	14th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
24	May 21, 2022	internship place	15th Periodic report and evalformative	guide lecturer	Intern Management with Study program Chairman	Online
25	May 31, 2022	internship place	Akhir Internship Activities	field supervisors	Intern Management with Study program Chairman	Lurking
26	3 to 6 Jun 2022	Intership place	Presentation internship result at	field supervisors	Intern Management with Study program Chairman	Lurking

			in front of company management/staff			
27	6 to 9 Jun 2022	Internship place	Fix right and endorsement Final Internship report, and student internship assessment	field supervisors	Intern Management with Study program Chairman	Lurking
28	10 Jun 2022	internship place	student back to campus		Coordinated by student	Online. travel go home monitored oleh Internship Coordinator

29	1 to 15 For 2022.	Campus	Compilation guidance Final Internship report	guide lecturer	With Advisors, both Online and Offline	Follow guidelines and references for the preparation of the final report Malley
30	15 to 17 June 2022.	campus	test Intern	guide lecturer	choirintern apprentice	Lurking
31	20 Jun 2022	campus	Page value to choirintern apprentice	guide lecturer	choir dictator Malley	Peslowest delivery 12.00 WIB
32	20 to 23 Jun 2022	campus	apprentice Grade capitulation and Input the final grade of the internship	choirintern apprentice	A study program	

I. BACKGROUND

The Independent Learning Campus (MBKM) policy gives students the right to be able to take learning activities outside the study program for a maximum of 3 (three) semesters or participate in regular learning activities offered by the study program. Internships/Work Practices are direct learning in the workplace to support the link and match between the world of education and the world of work. This learning will provide an experience (experiential learning) for students. Through internship activities, students will feel the taste of work so that when they graduate and work, they can easily adapt to the world of work or even build independent businesses or entrepreneurship. The regular curriculum of the Agroecotechnology Study Program offers Internship Courses in a company, non-profit foundation, multilateral organization, government institution, or start-up company with a load of 4 credits. As an alternative, students who have met certain requirements can take the Agricultural Industry Internship Program which is designed to be taken for 1 (one) semester which is equivalent to 20 credits of lectures.

Activities The 20 credits Agricultural Industry Internship Program in Agroecotechnology PS is equivalent to studying 4 credits of KKN, 4 credits of Internship (regular), 2 credits of Agrowidyawisata, and 10 credits of elective courses, both offered in even semesters and odd semesters.

Activities Agricultural Industry Internship is an activity to improve (1) understanding, insight, and skills in doing work, (2) the ability to communicate and work together in teams, and (3) managerial skills for students. Thus, as a candidate for the Bachelor of Agroecotechnology Study Program, Faculty of Agriculture, Bengkulu University, students can achieve the expected competencies, after completing their education later.

Activities Agricultural Industry Internships are expected to provide positive benefits, both for students, universities, and institutions where internships are held. For students, students can take advantage of the Agricultural Industry Internship 1) as a forum to gain competence in the application of science and technology, which exists theoretically and empirically from scientific books and articles, directly in crop production systems 2) to improve technical skills and expertise in the field , 3) to study the sociology of labor working in companies, and 4) to study the real business management of companies and/or industries engaged in plant cultivation technology. For colleges or universities, the Faculty of Agriculture, in particular, Internship activities provide benefits 1) the establishment of cooperation between the Faculty of Agriculture, Bengkulu University, and the Company, 2) the improvement of the quality of graduates through work experience during the Agricultural Industry Internship activities, and 3) the introduction of Agroecotechnology Study Program, Faculty of Agriculture, Bengkulu University in companies and/or industries. As for companies, the Agricultural Industry Internship activities also provide benefits, including: 1) cooperation between the world of education and the business world (companies/industry), so that the company will be known by academics and researchers, 2) there are opportunities for companies to take advantage of student workers Agricultural Industry Internship participants as temporary workers and 4) reports 2) improving the quality of graduates through work experience during Agricultural Industry Internship activities, and 3) the introduction of Agroecotechnology Study Program, Faculty of Agriculture, Bengkulu University in companies and/or industries. As for companies, the Agricultural Industry Internship activities also provide benefits, including: 1) cooperation between the world of education and the business world (companies/industry), so that the company will be known by academics and researchers,

2) there are opportunities for companies to take advantage of student workers Agricultural Industry Internship participants as temporary workers and 4) reports 2) improving the quality of graduates through work experience during Agricultural Industry Internship activities, and 3) the introduction of Agroecotechnology Study Program, Faculty of Agriculture, Bengkulu University in companies and/or industries. As for companies, the Agricultural Industry Internship activities also provide benefits, including: 1) cooperation between the world of education and the business world (companies/industry), so that the company will be known by academics and researchers, 2) there are opportunities for companies to take advantage of student workers Agricultural Industry Internship participants as temporary workers and 4) reports

agricultural Industry Gang which is given to the company as proof of the company's concern and participation in the world of education for the development of the nation's young generation.

PanThis Agricultural Industry Internship is intended to provide direction and guidance for students, supervisors, department managers, and companies where internships are in managing and implementing internships so that the Agricultural Industry Internships can run smoothly by the objectives of the Agricultural Industry Internships. Students who carry out the Agricultural Industry Internship are considered to have understood the contents of this guide and are responsible for themselves for violations in the implementation of the Agricultural Industry Internship.

SCOPE

Apprenticeship Industry is the implementation of Independent Campus Learning Activities (MBKM) in the form of field practice for students in the agricultural industry for 6 months with a weight of 20 credits to improve student competence in the agricultural industry. Learning outcomes include the ability to identify problems, develop alternative creativity as solutions to problems, determine the most appropriate solution to solve problems, and implement the chosen solution to the problems at hand.

AGRICULTURAL INDUSTRY INTERNSHIP OBJECTIVES

1. Students get the opportunity to practice work directly on professional business activities in a company or industry and agricultural sector agencies.
2. Students gain experience working in companies or industries together with field workers to managers of agricultural companies.
3. Students understand and feel the real work and social environment of workers in a company or industry in the agricultural sector.
4. Students understand and feel the standard work processes and mechanisms that exist in di company or industry. The process and work mechanism in question are how to produce efficient and effective products, which include sustainable management of natural resources and human resources such as honesty, discipline, cooperation, and labor safety that demand accuracy, efficiency, and effectiveness.
5. A skilled student performs the work assigned to him during the Agricultural Industry Internship activity, as a provision to do the same after completing his studies.
6. Students have the opportunity to get to know the management of the Agricultural Industry Internship,
seabass a place to gain deeper knowledge regarding the management of business activities.
7. Students can carry out tasks at level positions
Assistant Manager, or capable of entrepreneurship.

REQUIREMENTS FOR AGRICULTURAL INDUSTRY PARTICIPANTS

Students can take part in alternative learning activities of the Industrial Internship Program firstnian with the following conditions:

1. Registered as an active student in the current academic year at the Faculty of Agriculture Bengkulu University.
2. Currently taking 100 Semester Credit Units (credits) and have passed at least 80 credits with a Grade Point Average (GPA) of not less than 3.00.
3. Pass the interview selection by the Agricultural Industry Internship Management Team.
4. Not currently undergoing sanctions due to academic violations.
5. Approval and willingness from parents/guardians of students to bear the costs during the implementation of the Agricultural Industry Internship.

6. Have Health Insurance.
7. Submit a photocopy of a health certificate from a doctor and a history of internal disease that has been suffered by him issued by a Pratama clinic/puskesmas.
8. Completed the KRS for the equivalency course with the Agricultural Industry Internship 20 credits.

MECHANISM TO AGRICULTURAL INDUSTRY INTERNSHIP ACTIVITIES

1. Determination of the place and supervisor of the Agricultural Industry Internship
2. Provision of Agricultural Industry Internship activities by the Course Coordinator agricultural Industry Gang, Head of Agroecotechnology Study Program, and/or Head of Department.
3. Preparation of Terms of Reference for the Agricultural Industry Internship.
4. Implementation of the Agricultural Industry Internship.
5. Preparation of Agricultural Industry Internship Reports, including weekly/periodic reports and final reports
6. Evaluation of Agricultural Industry Internships (KaAII Presentations, Guidance Assessments, Field Assessments, Assessment Reports, Internship Seminars, Exam Scores, Final Assessments)

AGRICULTURAL INDUSTRY MANAGEMENT

1. Study Program is the organizer of the AII Program
2. Internship Partner Companies are companies that have collaborated with the Faculty firstnian.
3. AII Guide Lecturers are two lecturers of the Agroecotechnology Study Program appointed by the Department of Agricultural Cultivation to guide student internships and will be ratified through the Rector's Decree.
4. Field Supervisors are company/agency staff appointed by partner companies to guide internship students in their companies/agencies.
5. Internship students are active students who meet the academic and administrative requirements as apprentices.

The Rights of Agricultural Industry Internship Managers and Students

1. Study Program
 - a) Establish an apprentice partner company
 - b) Accepting student registrations for Agricultural Industry Internship participants
 - c) Determine students who will carry out the Agricultural Industry Internship and submit it to the Faculty of Agriculture to obtain a cover letter for the Agricultural Industry Internship participants in each partner company.

- d) Canceling the participation of students who violate the study program rules and company rules
- e) Receive scores from AII Lecturer guide and field supervisors.

2. Internship Partner Company (PMM)

- a) PMM provides student internship infrastructure,
- b) PMM appoints company staff as PL students participating in AII
- c) PMM certifies the Logbook Summary which has been signed by the field supervisors
- d) PMM has the right to expel student interns if the student concerned violates company regulations after considering suggestions and input from AII lecturer guide
- e) PMM issues an internship certificate and a description of the level of competence, for each student.

3. Agricultural Industry Internship Supervisor (AII guide lecturer):

- a) AII guide lecturer directs internship activities to achieve the breadth and depth of internship activities which are equivalent to a weight of 20 credits.
- b) AII guide lecturer guides and evaluates student performance during the preparation of the Agricultural Industry Internship, the implementation of the Agricultural Industry Internship, through visits to the Agricultural Industry Internship location, and or telephone/internet communication with the company where the Agricultural Industry Internship is located.
- c) AII guide lecturer submits/entrusts students to company management upon arrival, and withdraws students after completing the internship.
- d) AII guide lecturer guides students in preparing for internship activities, namely in the form of preparation for AII, the format is in Appendix 1.
- e) AII guide lecturer evaluates activities for one week based on logbooks and weekly periodic reports and reports the evaluation results to study programs/managers via a form.
- f) AII guide lecturer assesses student internship activities regularly, once a week (16 times, during the internship period)
- g) AII guide lecturer guides students in completing the preparation of the Final Report agricultural Industry alley during student internships.
- h) AII guide lecturer evaluates and evaluates Agricultural Industry Internships comprehensively through the Agricultural Industry Apprenticeship Examination.
- i) AII guide lecturer submits all components of the Agricultural Industry Apprenticeship assessment, including the value of mentoring, the value of periodic reports, and the Agricultural Industry Apprentice exam to the Study Program.

4. Field Supervisor (PL):

PL is in charge of guiding and evaluating all student internship activities while at partner agencies/companies.

- a) PL communicates actively with AII guide lecturer and students during the preparation and implementation of the internship
- b) PL accepts internship students and directs them in finding student accommodation since arrival at the Company's location.

- c) The PL signs the student's daily activity logbook and the monthly activity recapitulation logbook.
- d) In the first week, the PL guides the orientation of the internship environment, preparing the revision of the KAAIL, presenting and assessing the KaAIL,
- e) OT guides and assesses the attitude and technical aspects of all Industrial Internship activities
first periodically every month (Format of Assessment Sheet in Appendix 5),
- f) PL assesses the report and presentation of the Agricultural Industry Internship and submits the assessment to the Internship Manager after the student completes the Agricultural Industry Internship activity at the company/institution.
- g) The OT recommends the competency level of each apprentice with the following categories:
can not competent, competent and need training
- h) PL coordinates the release of students and submission of Certificates
Malley.

5. Student interns:

- a) Students register themselves as potential AII participants
- b) Students pass the internship selection organized by the study program.
- c) Students choose the company where the internship is.
- d) Students are responsible for managing correspondence in the Department and Faculty.
Students send a cover letter from the BDP Department to the faculty to issue an Official Request Letter to the Company/Agency as a place for Agricultural Industry Internship for PS students. Agroecotechnology.
- e) Students are required to compile and present KaAIL under the guidance of
AII guide lecturer and PL
- f) Students are required to carry out all the internship activities that have been programmed.
- g) Students must comply with all company rules and behave well.
- h) Students are required to compile periodic reports based on activities in the current week
(will be evaluated by DAII every week and reported to Study Programs/managers).
- i) Students are required to compile and present a Final report
- j) Students are required to take the internship exam
- k) Students are entitled to an internship certificate and a statement of competency level
from the company.
- l) Students are entitled to a value of 20 credits of equivalent courses.

AGRICULTURAL INDUSTRY INTERNSHIP APPLICATIONS

agricultural Industry Apprenticeship Implementation

1. The Agricultural Industry Internship Program is implemented starting at the end of the odd semester of FY
2021/2022
2. Implementation of the Agricultural Industry Internship at the internship site from January 30, 2022, to May 31
2022.
3. The internship exam will be held from 15 to 17 June 2022 offline on campus.

4. Jan's detailed schedule of AII activities is presented on the start page of the Guide.

Agricultural Industry Internship Reference Number

Kamil is a plan for all Agricultural Industry Internship activities that are prepared by each student apprentice under the guidance of guide lecturerI from the results of communication with the company/institution where the internship is located. The guide and format of the KAII refer to Appendix 1. Kamil which has been tested and approved by the Study Program is made in 5 copies (student, study program, 2 guide lecturerI, Partner Company/Agency). Kamil repairs after paying attention to field conditions are carried out within the first week of students at the internship location.

the guide for writing KAII follows Appendix 1.

implementation of Activities at the Agricultural Industry Internship

1. The first week of internship activities begins with an orientation to the environment where the internship is under the guidance of the OT.
2. Orientation activities include a. introduction of business fields: type of business entity, business scale, products produced, product marketing, b. introduction to business management: organizational structure with job descriptions, work implementation mechanisms and job responsibilities, recruitment system, c. introduction of Facilities and infrastructure: land, equipment, buildings, d. preparation of weekly activity plans during the internship, e. preparation of the revised KaII according to the results of the orientation under the guidance of the PL
3. Activities weekly include the implementation of activities as planned along with Daily Logbook reports and weekly activity reports, to be uploaded on google classroom. which has been provided as weekly evaluation material by DPAII.
 - a. The daily logbook describes in as much detail as possible the activities carried out, analyzing the management carried out: calculating the labor requirements, material requirements, facilities and infrastructure needed. The logbook is arranged in as much detail as possible using the principles of what, why, who, where, when, and how journalistic questions (5W1H). The Activity Logbook must be signed by the Field Supervisor every day. Summary of Daily Activities during the internship is made based on the logbook and signed by the field supervisor and company leader.
 - b. Weekly Reports are compiled from activities for the current week accompanied by discussions that refer to the latest literature/literature related to the implementation of activities.
4. At the end of the internship, students prepare a final AII report which is presented in front of the company team and continued in front of AII guide lecturer
5. AII guide lecturer on campus is required to establish communication at least once a month with OT and at least once a week with students.
6. If you commit a serious violation that causes the partner company/agencies to send protests and complaints against student performance that cannot be tolerated, then the internship is CANCELED, with an E score (not Passed), and students must take the regular lecture route.

AGRICULTURAL INDUSTRY INTERNSHIP REPORT

1. Immediately (within 2 weeks) after the student finishes his internship at the company/institution, the student meets guide lecturerI to submit the value of the field supervisor, logbook and summary of the last month of internship, and draft of the Agricultural Industry Internship Report and its ppt.
2. Students complete the draft of the Agricultural Industry Internship Report under the guidance of guide lecturerI
3. Even though in the field the interns carry out activities outside of the KAAII, it has been programmed by the company, and the contents of the Agricultural Industry Internship activity report are only those that are by the KAAII.
4. The format and provisions for the preparation of the Agricultural Industry Internship Report follow the provisions in Attachments 2, 3, and 4.
5. The Agricultural Industry Internship Report has been comprehensively tested and approved by 2 guide lecturerIs no later than 30 June 2022.
6. The Agricultural Industry Internship Report as a result of the comprehensive examination is approved by
guide lecturerI and Head of Department; and bound a book with a green cover color 5 (four) copies, each for students, 2 guide lecturers, Department, Company/Agency).
7. Approved Agricultural Industry Internship Report sent by the student to the Apprentice Partner Company/Agency. Proof of acceptance, in the form of a delivery receipt or receipt (at least mentioning the name and NPM of the student), is submitted to the Department as a condition for exiting grades.
8. A softcopy of the Agricultural Industry Internship Report is also made in the form of a pdf file with the name: apprentice-I 2022. nama.npm, maximum 5 MB, and sent via email to the Study Program:**Agroekotechnology@gmail.com**

AGRICULTURAL INDUSTRY INTERNSHIP EXAM AND VALUE

1. The comprehensive examination is carried out no later than a month after the completion of the Industrial Internship
firstnian, with assessment points as in the assessment format in Appendix 6.
2. All needs for a comprehensive examination (assessment draft) are provided by students.
3. The final score is the sum of the field supervisor scores (40%), the value of the guidance of the agricultural industry internship lecturer (20%), and the comprehensive exam score (40%) (Appendix 7)
4. All Agricultural Industry Internship files in the form of Logbooks, Agricultural Industry Internship Final Reports, and Agricultural Industry Apprentice scores are submitted to the Department as proof of Agricultural Industry Internship Lectures no later than two working days before the end of the PD-DIKTI scoring period.
5. The delay in preparing reports and exams causes students to carry out lecture activities according to the regular curriculum.
6. The new value is uploaded after the delivery receipt/receipt The report to the company is submitted to the Department

Appendix 1.

**PREWRITING DOMAN
REFERENCE FRAMEWORK
AGRICULTURAL INDUSTRY**



**STUDY PROGRAM OF
AGROECOTECHNOLOGY DEPARTMENT
OF AGRICULTURAL CULTURE FACULTY
OF AGRICULTURE
BENGKULU UNIVERSITY
2022**

FIRST

Background

In the face of this very dynamic future and work demands, universities must respond quickly and accurately. For this reason, it is necessary to change the system and learning so that they can equip and prepare graduates to become a superior generation, namely a generation that is responsive and ready to face the challenges of the times. The Agroecotechnology Study Program continuously strives as much as possible to improve the quality of education to produce graduates who are by the times, advances in science and technology, the demands of the business and industrial world, as well as the dynamics of society.

Through learning activities in the form of industrial internships that are well designed and implemented, it is hoped that students' hard and soft skills will be formed strongly. Internships aim to provide students with sufficient work experience to improve their hard skills (skills, complex problem solving, analytical skills), and soft skills (professional/work ethics, communication, collaboration). Internships are carried out in companies/agencies/institutions according to the interests and interests of students.

Mata Agricultural Industry Internship course is an agricultural industry work practice to provide opportunities for students to broaden their horizons and gain experience in living the world of work that is relevant to their scientific field, recognize and overcome problems that may arise when dealing directly with the world of work, and improve their scientific competence. The weight of the course credits is 20 credits for one semester.

Goan

agricultural Industry Internship learning objectives, broaden the horizons of alternative careers before graduation, integrate theory and practice in the world of work, learn to appreciate work and its functions, develop work habits and attitudes needed for job success, develop communication, interpersonal, teamwork and leadership skills in the world work. The specific purpose of the internship is to improve students' hard skills, especially in aspects of cultivation, aspects of resource management (human, material, equipment, and environment), aspects of farming analysis, and aspects of market/marketing.

Benefits

The benefits of implementing internships for students are that students can practice the knowledge that has been obtained in lectures and can apply it in the world of work, and students can increase their knowledge and increase creativity in the face of competition in the world of work in the future.

The benefits of internships for universities can provide ideas that can be used as study guides for universities and can increase cooperation between universities and the agricultural industry. While the benefits for the company can be used as a means of exchanging information between companies and universities, and as material for assistance, consideration, and the success of the company's Career Management.

TITLE AND SCOPE OF INDUSTRIAL INTERNSHIP

Apprentice title

the internship title is determined based on the current crop commodity approach managed by the company where the internship is.

Seb like an example:

Agrobusiness ... [write name/type of plant] in ...

Scope of internship

Loyal the title of the internship that reflects the student internship program in the Agricultural Industry Apprentice Court, must cover the scope: aspects of cultivation technology, aspects of **management of resources (human, facilities, infrastructure, and environment), aspects of farming analysis, and aspects of market/marketing.**

OUTLINE FRAMEWORK FOR INTERNSHIP

TapThe reference for the agricultural industry internship is written in the following format:

Title page[lihat APPENDIX]

Authorization Page [see APPENDIX]

Chapter I. Introduction

A. Background

Describe the background of thought that underlies the emergence of the title along with all

packages related to titles (accompanied by references from scientific journals, textbooks, and popular scientific articles). [minimum two pages]

B.

Destination

write down general and specific goals to be achieved through the internship.

Bab II Internship Activity Plan

Describe the mechanism, the activation steps in the implementation of the internship, and the targets

wanted from each activity. The internship activity plan is grouped into two parts, the first is the main program activities (according to the internship title). Second, additional activities.

2.1 Main activities of the internship

A. Activity 1. Orientation

Describe the mechanism and steps taken to obtain comprehensive information about the company. Information that must be obtained by students is the field of business, business scale, business management, and division along with job descriptions, workflows, production systems, systems product management, and marketing systems.

B. Activity 2 ...

Explain clearly the mechanism for scheduling activities, facilities and infrastructure

needed for work norms, and evaluation of the success of activities.

C. etc

2.2. Additional activities

A. Activity 1 ...

Briefly and clearly describe the mechanism and steps of the activity addition. Explain the method or method you use to obtain information on labor needs, division of labor, job rotation, wage system, supervision system, etc. Associated with additional activities.

B. Activity 2

C. Etc.

Bab III. Internship Implementation Schedule

Jan's schedule is compiled from departure to the end of the activity at the internship location, in the form of an activity matrix consisting of the name of the activity, week, month, and description of where the activity is carried out.

KETER WRITING OBJECTIVES

1. KAAII is written using standard Indonesian with the improved spelling
2. Manuscripts are printed on 80 g. HVS paper white with A4 size (21 cm x 29.78 cm) and not back and forth.
3. KAAII is hardcover bound using green buffalo paper and written in black ink.
4. Manuscripts are typed in Times New Roman 12 pt for all manuscripts, except the Title Page, Front Cover, Endorsement Page, and Chapter Titles or requirements writing that requires a different font (eg: mathematical formulas, models, chemical formulas, etc.). Scientific names and foreign/absorbed words from other languages are printed in italics (italics).
5. Reportdeafs with a margin (distance from the edge) as follows:
 - top : 2.0 cm
 - bottom : 2.0 cm
 - left : 3.0 cm
 - right : 2.0 cm
6. Row Space
All the text is written with 1.5 spaces between lines. Table titles, picture descriptions, attachment titles, sub-section titles, and sub-chapter titles that are more than one line, are written with one space between lines. Line spacing in table 1.15 spaces, 12pt font. Table captions are written in 10pt font. A list of tables, a list of figures, a list of attachments, and a bibliography are also typed with one space between lines with 1.5 spaces between titles/libraries.
7. New paragraph
The new paragraph is written indented with a distance of 1.5 cm or seven characters from the left margin. Line spacing between paragraphs still uses 1.5 line spacing.
8. Page number
Page numbers are placed in the bottom center
9. Writing Rules
KAM verbally follows the rules of writing scientific papers

10. Citation writing

Penverbal citation refers to the year-name system as used in

"WHATThe American Society of Agronomy (ASA), Crop Science Society of America (CSSA), and Soil Science Society of America (SSSA) with some modifications. Some examples can be seen as follows:

book

Simbel, DT 2010. Biological Control: Tropical Insect Pests and Weeds.
Andi. Yogyakarta.

Journal

Fahmi, A., B. Radjagukguk, and BH Purwanto. 2009. Solubility of phosphate and ferrous in acid sulfate soil treated with organic matter of rice straw. Tropical Soil Journal.
14(2):119-125.

providing

Your Majestyni, A., Hikmatullah and H. Subagyo. 2004. Characteristics and potential of dry land acid soil in Indonesia. Proceedings of the National Symposium on Acid Soil Utilization. 29-30 September, Bandar Lampung City. Thing:
1-32

Con after all the Cover and Approval Sheet of the Agricultural Industry Internship Terms of Reference

AGRICULTURAL INDUSTRY INTERNSHIP

title: WRITTEN IN FULL CAPITAL LETTERS WITH AGRICULTURAL INDUSTRY
INTERNSHIP LOCATION

Con after all: Strawberry agribusiness at PT. GO FORWARD NEVER BACK, STONE,
POOR



By:
NPM STUDENT
NAME:

.....

AGROECOTECHNOLOGY STUDY
POGRAM DEPARTMENT OF
AGRICULTURE
FACULTY OF AGRICULTURE
UNIVERSITY OF BENGKULU
2022

APPROVAL OF AGRICULTURAL INDUSTRY INTERNSHIP FRAMEWORK

JUDUL: STRAWBERRY AGROBUSINESS AT PT. GO FORWARD NEVER BACK,
STONE, POOR

Oleh
STUDENT NAME
NIM:

The reference for the Agricultural Industry Internship has been discussed with the supervisor
and has been communicated with the agency where the Agricultural Industry Internship is
located

Bengkulu, February 2022
Guide Lecturer

(.....
.....) NIP.
.....

Lampiran 2. Daily Activity Logbook and Summary

LOGBOOK DAILY ACTIVITIES

Name of Student/NPM:

Tan failed:

Jtitle of activity:

Complete Description of Agricultural Industry Internship Activities
<p>Notes: Fill in all the activities you did that day. Use Formula 5W1H (What, Who, When, Where, Why, and How) to fill it with selencapture and detail as possible.</p> <div></div> <div>Field Supervisors,</div>

(.....
..... ..) Name and signature

**LOGBOOK SUMMARY OF DAILY ACTIVITIES
OF AGRICULTURAL INDUSTRY
INTERNSHIP**

Company/Agency Name: Name

of Student/NPM:

Name of Field Supervisor:

No	Date	Proactivity
1		
2		
3		
4		
.		
.		
.		
40		

....., 2022

knowned the Field Supervisor, Head of the Company/Agency,

(.....) (.....)

Appendix 3.

Agricultural Industry Internship Weekly Periodic Report

title of Internship:

Name:

NPM:

Periode: 1st week (February 1 - 6 2022) Activity: Orientation of

the internship place (describe in detail!)

The results of the internship are presented in the form of a complete and detailed narrative, table, graph, or picture/photo.

1. Company History
 2. Field of business: type of business entity, business scale, products produced, product marketing,
 3. Business management: organizational structure with job descriptions, work implementation mechanisms and job responsibilities, recruitment system,
 4. Facilities and infrastructure: land, equipment, buildings.
-

title of Internship:

Name:

NPM:

Periode: 2nd Sunday (8-13 February 2022) and so on.....

Activities: For example, Fertilizing Palm Plants Immature 1-year-old

The results of the internship are presented in the form of a complete and detailed narrative, table, graph, or picture/photo.

Convey the area of fertilized land, fertilization method/method, type of fertilizer and amount/dose of fertilizer, type and amount of equipment, required labor productivity, and work safety procedures applied.

Discuss various fertilization theories and whether the methods applied are appropriate for the yields of palm oil obtained, and compare them with the results presented in various scientific journals (at least 3 journals).

Make a fertilization plan by increasing or decreasing the scale of the land area.

Describe the behavior in the application of management and fertilizing agents (discipline, enthusiasm, skills, compliance with rules).

Notes: Pseudo text is written with 1.5 spaces between lines. The title of the table, and description of the figure, are written with one space between the lines. Spacing between rows in the table

1.15 spaces, 12pt font. Table captions are written in 10pt font. A minimum number of pages is 5 pages.

Appendix 4.

Agricultural Industry Internship Final Report AGRICULTURAL INDUSTRY INTERNSHIP REPORT

Introduction

Table of Contents List of Figures Table of Contents

Appendix List

I. Introduction (link to Agricultural Industry Internship title)

- a. Background (Reason for choosing a company/institution, situation, and problem analysis)
- b. Purpose
- c. Benefit

II. Overview of Agricultural Industry Internships (Orientation results)

- a. Company History
 - Company background
 - Company goals
 - Company Vision and Mission
- b. Organizational structure
- c. Production management system
- d. Labor governance system

III. Literature Review (Write a systematic review of all types of activities in the Company, especially related to activities at the Agricultural Industry Internship, with references to at least 2 books and 20 scientific journals – look for it on scholar.google.com instead of Blogspot, WordPress, Facebook, Instagram)

IV. Agricultural Industry Apprentice

- Method a. Time and place
- b. Implementation stages
- c. Implementation mechanism (Problem-solving analysis)

V. Results and Discussion of the Agricultural Industry

Internship.

In presenting the results and discussion, the following points need to be considered:

- a. A description of the results of each activity is presented in complete and detailed sub-chapters in the form of narratives, tables, graphs, or pictures/photos. Convey the area of land carried out for the activity, the method/method of carrying out the activity, the type and amount/dose of the material, the type and amount of equipment, the productivity of the workforce required, and the safety procedures applied.
- b. The discussion contains about:
 - A description of various scientific journal theories about the activities carried out. The discussion also evaluates whether the activity method is appropriate by comparing it with theoretical crop yields or presented in various studies/journal articles.
 - A description of the management applied by the company and the behavior of workers in the company (discipline, enthusiasm, skills, compliance with rules).
 - Description of farming analysis and farming planning for apprentice commodities by increasing or decreasing the business scale for these commodities.
 - Discussions about implementing similar efforts elsewhere.

VI. Closing

[Ransummary of the results of appropriate and inappropriate activities
Saran to improve business performance]

Bibliography

Writerisan citation

Penuverbal citation refers to the year-name system as used in The American Society of Agronomy (ASA), Crop Science Society of America (CSSA), and Soil Science Society of America (SSSA) with some modifications. Some examples can be seen as follows:

book

Sembel, DT 2010. Biological Control: Tropical Insect Pests and Weeds.
publisherbit Andi. Yogyakarta.

Journal

Fahmi, A., B. Radjagukguk, and BH Purwanto. 2009. Solubility of phosphate and ferrous in acid sulfate soil treated with organic matter of rice straw. Journal of Tropical Soils 14(2):119-125.

Prosiding

Your Majestyni, A., Hikmatullah and H. Subagyo. 2004. Characteristics and potential of dry land acid soil in Indonesia. Proceedings of the National Symposium on Acid Soil Utilization. 29-30 September, Bandar Lampung City. Thing: 1-32

Acknowledgments to the Company/Agency

Attachments:

1. Complete address of the company office, complete address of the Agricultural Industry Internship, contact person (name and cellphone number)
2. Summary and Logbook of Daily Activities
3. Photos of additional activities that are not shown in the results
4. Etc. deemed necessary

Note:

1. The report is typed in Times New Roman font, size 12.
2. Use 1.5. spacing
3. The title of the table, description of the picture, the title of the attachment, the title of the sub-chapter, and the title of the subchapter with more than one line, written with one space between lines. Line spacing in table 1.15 spaces, 12pt font. Table captions are written in 10pt font. A list of tables, a list of figures, a list of attachments, and a bibliography are also typed with one space between lines with 1.5 spaces between titles/libraries.
4. Paper size A4
5. The report should be covered (book-bound, not using insulation) with Green Buffalo paper.
6. The final report (after being approved by the department and supervisor) is made in 5 copies

Con after all Cover and Approval Sheet of Agricultural Industry Internship Report

AGRICULTURAL INDUSTRY INTERNSHIP FINAL
REPORT

title: WRITTEN IN FULL CAPITAL LETTERS WITH AGRICULTURAL INDUSTRY
INTERNSHIP LOCATION



By:
STUDENT NAME
NPM:

PRAGROECOTECHNOLOGY STUDY
OGRAM DEPARTMENT OF
AGRICULTURAL CULTURE
FACULTY OF AGRICULTURE
BENGKULU UNIVERSITY
2022

LUMBAR APPROVAL OF AGRICULTURAL INDUSTRY INTERNSHIP

REPORT TITLE: WRITTEN WITH CAPITAL LETTERS

Oleh
Student name
NIM:

This report is prepared based on the results of the Agricultural Industry Internship in the Agroecotechnology Study Program, Department of Agricultural Cultivation, Faculty of Agriculture, Bengkulu University, and has been tested on year.....

Guide Lecturer

(.....) NIP.
.....

Guide Lecturer

(.....
.....)
NIP.
.....
.....
.

Department of Agricultural Cultivation

(.....
.....
..) NIP.
.....
.....

Lampiran 5. Assessment Sheet Format

Indigo Debriefing (Internship Manager)

Quiz

Indigo KAM (guide lecturer)

No	Rated	points	Score
1	suitability format	10	
2	Latarear	20	
3	Method	30	
4	Justification (ability to analyze situations)	30	
5	plana Implementing Internship	10	
	total	100	

Indigo Weekly Periodic Report (AII Guide Lecturer)

No	Rated aspect	points (%)	Score
1	suitability format	5	
2	Clarityn work procedures for the activities carried out dive week	20	
3	speaker (strengths and weaknesses) work procedures compared to doing it based on theory/literature	30	
4	Cited bibliography	10	
5	Tasks scale up and scale down for each activity	15	
6	Planning task	20	
	total	100	

Indigo Weekly evaluation (DPAII)

No	Rated aspect	Skala Score 0 - 10
1	Mom explains the theoretical basis with practice in the field	
2	Mom completes the work according to the target that has been set	
3	MomPU performs work by company standard procedures	
4	MomPu does work by paying attention to work safety aspects	
5	careful or accurate so that there are no mistakes/errors in the work	
6	Mom innovates in doing work so that it is more efficient	

7	Mom calculates the need for different sizes (<i>scale up</i> and scale down)	
---	--	--

8	MomPU plans activities similar to the management system of human resources, infrastructure, environment, and markets.	
9	Mom explains the social aspects of society (society structures, figures, social phenomena)	
total		
Value = (Total x 10)/9		

Descriptionbro:

score zero = most disagree with the statement

score 10 = most agree with the statement

Note: It should be noted that the discussion schedule is consulted with the internship location and the weekly Value guide lecturerI (guide lecturerI)

No	Rated aspect	Bobo	Score
1	Indigo Weekly Periodic Report	40%	
2	Indigo Weekly Evaluation	60%	
total			

Indigo Periodic field every month (PL)

Attitude Aspect

No	Rated aspect	Score 0-10
1	polite	
2	Discipline	
3	work independently	
4	Cooperate	
5	Careful	
6	Expressing Opinion	
7	Absorbs New Things	
8	have high initiative and creativity	
9	have a very good work ethic	
Rate score		

Description:

score 0 = most disagree with the statement

score 10 = most agree with the statement

Technical Aspect (PL)

No	Rated aspect	Skor (0 – 10)
1	explains the theoretical basis with practice in the field	
2	completes the work according to the target that has been set	
3	performs work by company standard procedures	
4	does work by paying attention to work safety aspects	
5	careful or accurate so that there are no errors/errors in the work	
6	innovates in doing work so that it is more efficient	
7	calculates the need for different sizes (<i>scale up</i> and <i>scale down</i>)	
Average score		

Description:

score 0 = most disagree with the statement

score 10 = most agree with the statement

Indigo Reports, Exams, and presentations (PL)

No	Rated aspect	points (%)	Final score
1	suitability Implementation and Report	10	
2	Be detailed and systematic explanation of work procedures	20	
3	the speaker has linked practice and theory	25	
4	presentation (PowerPoint)	10	
5	communication at presentation	10	
6	the ability to Answering Questions	15	
7	speaker and Input for Companies	10	
Total		100	

EXAM VALUE

No	Rated aspect	points (%)	Final score
1	Situation and Problem Analysis of internship focus	10	
2	Methode Agricultural Industry Internship Implementation	10	
3	Troubleshooting Analysis	10	
4	library review	10	
5	Results and Discussion	35	
	a. Ability to link practice and theory		
	b. Farming analysis skills		
	c. Ability to analyze duplication of effort		
6	presentation techniques (PPT, systematics, speech, gestures)	10	
7	case conclusions and suggestions for the company	10	
8	Bibliography/reference	5	
Total		100	



MINISTRY OF EDUCATION, CULTURE,
RESEARCH, AND TECHNOLOGY UNIVERSITY
OF BENGKULU FACULTY OF AGRICULTURE
DEPARTMENT OF AGRICULTURE
WR Supratman Kandang Lemonade Bengkulu, 38371 A
Telephone (0736) 21170

ext.221

FINAL VALUE OF AGRICULTURAL INDUSTRY INTERNSHIP

Student name : NPM :

..... Study Program : Major :

agricultural Industry Internship title:

.....

.....

.....

.....

.....

..... SCORE:

.....(.....)

No	Komponen Rating	scale (0-100)	points	score
1	Briefing (Managers)		5%	
2	IKA AII (AII guide lecturer), after revision of the PL		5%	
3	Internship (PL), average monthly grade		30%	
4	Reports and Field Presentations (PL)		10%	
5	Weekly Periodic Report (AII guide lecturer), average weekly value		30%	
6	Internship Final Report, Presentation, and test Internship (AII guide lecturer)		20%	
total			100%	

Bengkulu, 2022

AII guide Lecturer,

(.....

.....) NIP.

.....

